

PART I.

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Editor's note. --The Charter Act herein set out is chapter 374 of the Session Laws, 1973, less the title and enacting clause. The editors have divided this act into two divisions, division 1 being section 1 of the act, which contains the town Charter itself. The section numbers of division 1 are the section numbers of the town Charter. Division 2 is the remainder (§§ 2 to 10) of the act, the provisions of which do not constitute a part of the Charter but relate directly to the Charter. All of the catchlines of division 2 have been supplied by the editors, and are unofficial. A uniform system of capitalization has been adopted throughout the act,

*and some of the catchlines of the Charter sections have been enlarged to more fully indicate the subjects covered in those sections, but no changes whatever have been made in the text. The frontal section analysis has been added by the editors for convenience of the users. For state law as to procedure, etc., for amending municipal charters, see G.S., §§ 160A-101 through 160A-110.*

### Division 1. The Charter.

The Charter of the Town of East Spencer is hereby revised and consolidated to read as follows:

#### THE CHARTER OF THE TOWN OF EAST SPENCER.

#### ARTICLE I. INCORPORATION AND CORPORATE POWERS.

##### Sec. 1.1. Incorporation and general powers.

The Town of East Spencer shall continue to be a body politic and corporate under the name of the "Town of East Spencer", and shall continue to be vested with all property and rights which now belong to the town; shall have perpetual succession; may have a common seal and alter and renew the same at pleasure; may sue and be sued; may contract, may acquire and hold all such property, real and personal, as may be devised, bequeathed, sold or in any manner conveyed or dedicated to it, or otherwise acquired by it, and may from time to time hold or invest, sell, or dispose of the same; and shall have and may exercise in conformity with this Charter all municipal powers, functions, rights, privileges, and immunities of every name and nature.

##### Sec. 1.2. Exercise of powers.

All powers, functions, rights, privileges, and immunities of the town, its officers, agencies, or employees, shall be carried into execution as provided by this Charter, or, if this Charter makes no provision, as provided by ordinance or resolution of the board of aldermen and as provided by the general laws of North Carolina pertaining to municipal corporations.

##### Sec. 1.3. Enumerated powers not exclusive.

The enumeration of particular powers by this Charter shall not be held or deemed to be exclusive but, in addition to the powers enumerated herein or implied hereby, or those appropriate to the exercise of such powers, the Town of East Spencer shall have and may exercise all powers which are granted to municipal corporations by the general laws of North Carolina and all powers which, under the Constitution of North Carolina, it would be competent for this Charter specifically to enumerate.

ARTICLE II. CORPORATE BOUNDARIES.Sec. 2.1. Existing corporate boundaries; boundary changes; Official Map and description of boundaries.

(a) The corporate limits of the town shall be those existing at the time of the ratification of this Charter and as the same may be altered from time to time in accordance with law. There shall be prepared a map to be designated "Map of the Town of East Spencer Corporate Limits" showing the corporate limits as the same may exist as of the effective date of this Charter. There shall be also prepared a written description of the corporate limits as shown on said map to be designated "Description of East Spencer Corporate Limits". Said map and description shall be retained permanently in the office of the town clerk as the Official Map and a description of the corporate limits of the town. Immediately upon alteration of the corporate limits made pursuant to law from time to time the town clerk shall indicate such alteration by having made appropriate changes and/or additions to said Official Map and description. Photographic types or other copies of said Official Map or description certified as by law provided for the certification of ordinances shall be admitted in evidence in all courts and shall have the same force and effect as would the Official Map or description.

(b) The town clerk shall require the redrawing of the Official Map and the rewriting of the official description as may from time to time be required. A redrawn map and a rewritten description shall supersede for all purposes the earlier maps and descriptions which are respectively replaced.

Sec. 2.2. Extension of corporate boundaries.

All extensions of the corporate boundaries shall be governed by the General Statutes of North Carolina.

ARTICLE III. MAYOR AND BOARD OF ALDERMEN.Sec. 3.1. Composition of board of aldermen.

The board of aldermen shall consist of six members to be elected by the qualified voters of the town, voting at large in the manner provided in Article IV of this Charter.

Sec. 3.2. Mayor and mayor pro tempore.

The mayor shall be elected by and from the qualified voters of the town voting at large in the manner provided in Article IV of this Charter. The mayor shall be the official head of the town government and shall preside at all meetings of the board of aldermen. When there is an equal division on a question, the mayor shall resolve the deadlock by his vote, but he shall vote in no other case.

The mayor shall exercise such powers and perform such duties as are or may be conferred upon him by the general laws of North Carolina, by this Charter, and by the ordinances of the town. The board of aldermen shall choose one of its number to act as mayor pro tempore, and he shall perform the duties of the mayor in the mayor's absence or disability. The mayor pro tempore as such shall have no fixed term of office, but shall serve in such capacity at the pleasure of the remaining members of the board.

Sec. 3.3. Terms; qualifications; vacancies.

(a) The members of the board of aldermen shall serve for terms of four years, except as provided by Article IV of this Charter, and the mayor shall serve for a term of two years, beginning the day and hour of the organizational meeting following their election, as established by ordinance in accordance with this Charter; provided, they shall serve until their successors are elected and qualify.

(b) No person shall be eligible to be a candidate or be elected as mayor or as a member of the board of aldermen or to serve in such capacity, unless he is a resident and a qualified voter of the town.

(c) In the event a vacancy occurs in the office of mayor or alderman, the board shall by majority vote appoint some qualified person to fill the same for the remainder of the unexpired term.

Sec. 3.4. Organization of board of aldermen; oaths of office.

The board of aldermen shall meet and organize for the transaction of business at the first regularly scheduled meeting of the board following each biennial election. Before entering upon their offices, the mayor and each alderman shall take, subscribe to and have entered upon the minutes of the Board the following oath of office:

"I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as \_\_\_\_\_, so help me, God."

Sec. 3.5. Meetings of board.

The board of aldermen shall fix a suitable time and place for its regular meetings, which shall be held at least as often as once monthly. Special meetings may be held according to the procedures and requirements designated by the general laws of North Carolina pertaining to special meetings of city councils.

Sec. 3.6. Quorum; votes.

(a) A majority of the members elected to the board of aldermen shall constitute a quorum for the conduct of business, but a less number may adjourn from time to time and compel the attendance of absent members in such manner as may be prescribed by ordinance.

(b) The affirmative vote of a majority of the members elected to the board of aldermen not excused from voting on the question in issue shall be necessary to adopt any ordinance, or any resolution or motion having the effect of an ordinance or authorize the expenditure of public funds, or make, ratify, or authorize any contract. All other matters to be voted upon shall be decided by a majority vote of those present and voting.

Sec. 3.7. Ordinances and resolutions; recording of ayes and noes.

The adoption, amendment, repeal, pleading or proving of ordinances shall be in accordance with the applicable provisions of the general laws of North Carolina not inconsistent with this Charter. The ayes and noes shall be taken upon all ordinances and resolutions and entered upon the minutes of the board. The enacting clause of all ordinances shall be: "Be it ordained by the Board of Aldermen of the Town of East Spencer". All ordinances and resolutions shall take effect upon adoption unless otherwise provided therein.

ARTICLE IV. ELECTIONS.Sec. 4.1. Regular municipal elections.

Regular municipal elections shall be held biennially in odd-numbered years on the day set by general law for municipal elections. The elections shall be nonpartisan and decided by simple plurality. In the 1973 regular municipal election, there shall be elected three aldermen for terms of four years and three aldermen for terms of two years. In such election the three candidates for alderman who receive the largest number of votes shall be declared elected for terms of four years and the three candidates for alderman who receive the next largest number of votes shall be declared elected for terms of two years. Thereafter, as the terms of members expire, their successors shall be elected for terms of four years. In the 1973 regular municipal election and biennially thereafter, there shall be elected a mayor for a term of two years. The candidate for mayor receiving the highest number of votes shall be declared elected.

Sec. 4.2. Regulation of elections.

All town elections shall be conducted by the county board of elections in accordance with the general laws of North Carolina relating to municipal elections.

ARTICLE V. TOWN ATTORNEY.Sec. 5.1. Appointment; qualifications; term; compensation.

The board of aldermen may appoint a town attorney who shall be an attorney at law licensed to engage in the practice of law in North Carolina and who need not be a resident of the town during his tenure. The town attorney shall serve at the pleasure of the board and shall receive such compensation as the board shall determine.

Sec. 5.2. Duties of town attorney.

It shall be the duty of the town attorney to prosecute and defend suits for and against the town; to advise the mayor, board of aldermen and other town officials with respect to the affairs of the town; to draft all legal documents relating to the affairs of the town; to draft proposed ordinances when requested to do so; to inspect and pass upon all agreements, contracts, franchises and other instruments with which the town may be concerned; to attend all meetings of the board of aldermen when required by the board; and to perform such other duties as may be required of him by virtue of his position as town attorney.

ARTICLE VI. ADMINISTRATIVE OFFICERS AND EMPLOYEES.Sec. 6.1. Town clerk.

The board of aldermen shall appoint a town clerk to keep a journal of the proceedings of the board of aldermen and to maintain in a safe place all records and documents pertaining to the affairs of the town, and to perform such other duties as may be required by law or as the board of aldermen may direct.

Sec. 6.2. Town tax collector.

The board of aldermen shall appoint a tax collector to collect all taxes, licenses, fees and other moneys belonging to the town, subject to the provisions of this Charter and the ordinances of the town, and he shall diligently comply with and enforce all the general laws of North Carolina relating to the collection, sale, and foreclosure of taxes by municipalities.

Sec. 6.3. Town finance officer.

The board of aldermen shall appoint a town finance officer to perform the duties of the finance officer as required by the Local Government Budget and Fiscal Control Act.

*The Local Government Finance Act is set out in G.S., ch. 159. As to municipal finance officers, see G.S., § 159-24 et seq.*

Sec. 6.4. Town budget officer.

The board of aldermen shall appoint a town budget officer to perform the duties of the budget officer as required by the Local Government Budget and Fiscal Control Act.

*The Local Government Finance Act is set out in G.S., ch. 159. As to municipal budget officers, see G.S., § 159-9.*

Sec. 6.5. Consolidation of functions.

The board of aldermen may consolidate any two or more of the positions of town clerk, town tax collector and town finance officer, or may assign the functions of any one or more of these positions to the holder or holders of any other of these positions.

ARTICLE VII. FINANCE.Sec. 7.1. Custody of town money; town depositories; applicability of Local Government Finance Act.

All moneys received by the town for or in connection with the business of the town government shall be paid promptly into the town depository or depositories. Such institutions shall be designated by the town board in accordance with the regulations and subject to the requirements as to security for deposits and interest thereon as may be established by the General Statutes of North Carolina. All interest on moneys belonging to the town shall accrue to the benefit of the town. All moneys belonging to the town shall be disbursed in accordance with the provisions of the Local Government Budget and Fiscal Control Act.

*The Local Government Finance Act is set out in G.S., ch. 159.*

Sec. 7.2. Independent audit.

As soon as possible after the close of each fiscal year, an independent audit shall be made of all books and accounts of the town government by a certified public accountant or an accountant certified by the local government commission. The audit shall be secured in accordance with the provisions of the Local Government Budget and Fiscal Control Act.

*The Local Government Finance Act is set out in G.S., ch. 159.*



ARTICLE VIII. POLICE.Sec. 8.1. Jurisdiction.

The jurisdiction of the police force is hereby extended to include all town-owned property and facilities whether located within or outside the corporate limits, and all members of the police force shall have upon and within such property and facilities all rights, power and authority as they have within the corporate limits.

ARTICLE IX. STREET AND SIDEWALK IMPROVEMENTS.Sec. 9.1. Street improvements; assessment of costs.

In addition to any authority which is now or may hereafter be granted by general law to the town for making street improvements the board of aldermen is hereby authorized to make street improvements and to assess the cost thereof against abutting property owners in accordance with the provisions of this article.

Sec. 9.2. When petition unnecessary.

The board of aldermen may order street improvements and assess the cost thereof, exclusive of the costs incurred at street intersections, against the abutting property owners, according to one or more of the assessment bases set forth in article 10 of chapter 160A of the North Carolina General Statutes, without the necessity of a petition, upon the finding by the board as a fact:

(a) That the street improvement project does not exceed one thousand two hundred linear feet, and

(b) That such street or part thereof is unsafe for vehicular traffic and it is in the public interest to make such improvement, or

(c) That it is in the public interest to connect two streets, or portions of a street already improved, or

(d) That it is in the public interest to widen a street, or part thereof, which is already improved; provided, that assessments for widening any street or portion of street without a petition shall be limited to the cost of widening and otherwise improving such street in accordance with the street classification and improvement standards established by the town's thoroughfare or major street plan for the particular street or part thereof to be widened and improved under the authority granted by this article.

Sec. 9.3. Street improvement defined.

For the purposes of this article, the term "street improvement" shall include grading, regrading, surfacing, resurfacing, widening, paving, repaving, the acquisition of right-of-way, and the construction or reconstruction of curbs, gutters and street drainage facilities.

Sec. 9.4. Sidewalk improvements; assessment of costs.

In addition to any authority which is now or may hereafter be granted by general law to the town for making sidewalk improvements, the board of aldermen is hereby authorized, without the necessity of a petition, to make or to order to be made sidewalk improvements or repairs according to standards and specifications of the town, and to assess the total cost thereof against abutting property owners, according to one or more of the assessment bases set forth in article 10 of chapter 160A of the North Carolina General Statutes; provided, however, that regardless of the assessment basis or bases employed, the board of aldermen may order the cost of sidewalk improvements made only on one side of a street to be assessed against property owners abutting both sides of such street.

Sec. 9.5. Assessment procedure.

In ordering street and sidewalk improvements without a petition and assessing the cost thereof under authority of this article, the board of aldermen shall comply with the procedure provided by article 10, chapter 160A of the General Statutes, except those provisions relating to the petition of property owners and the sufficiency thereof.

Sec. 9.6. Effect of assessments.

The effect of the act of levying assessments under the authority of this article shall for all purposes be the same as if the assessments were levied under authority of article 10 of chapter 160A of the General Statutes.

Sec. 9.7. Acceptance of conveyance in satisfaction of assessments.

The town tax collector or other official or employee of the town having charge of the collection of special assessments shall have the right, power and authority, by and with the approval of the board of aldermen first obtained and had, to receive and accept a fee simple conveyance to the town of any lot or parcel of land in the town, free and clear of other encumbrances, in full settlement and satisfaction of all street and sidewalk assessments outstanding and unpaid against such property. Such right, power and authority, however, shall be limited to a conveyance of the whole of the lot or parcel of land against which the particular assessment or assessments involved were levied. No lot or tract of land may be divided and no such right, power and authority exercised as to a part, only, of the property originally embraced in and covered by said

assessment or assessments. In the case of such conveyance, it shall not be necessary that the street or sidewalk assessment or assessments against the property be foreclosed; but the town, upon the receipt of any such conveyance, shall become and be the absolute fee simple owner of the property, as fully to all intents and purposes as if purchased in and through foreclosure proceedings for the enforcement of such street and sidewalk assessment or assessments.

#### ARTICLE X. CLAIMS AGAINST THE TOWN.

##### Sec. 10.1. Presentation of claims; suit upon claims.

(a) All claims or demands against the Town of East Spencer arising in tort or in contract shall be presented to the board of aldermen in writing, signed by the claimant, his attorney or agent, within ninety days after the claim or demand is due or the cause of action accrues, and no suit or action shall be brought thereon within thirty days or after the expiration of twelve months from the time said claim or demand is so presented. Unless the claim or demand is so presented within ninety days after the cause of action accrues, and unless suit is brought within twelve months thereafter, any action is barred.

(b) No action shall be instituted against the town for damages to or compensation for real property taken or used by the town for any public purpose, or for the ejection of the town therefrom, or to remove a cloud upon the title thereof, unless, within two years after such alleged use, the owner, his executor, administrator, guardian, or next friend, shall have given notice in writing to the board of aldermen of the claim, stating in the notice the date that the alleged use commenced, a description of property alleged to have been used, and the amount of the damage or compensation claimed.

(c) Notwithstanding the provisions of subsections (a) and (b) of this section, if a complainant suffers from physical or mental incapacity that renders it impossible for him to give notice, his action shall not be barred if notice of claim is given by him or on his behalf within six months after the termination of his incapacity; provided, that minority shall not of itself constitute physical or mental incapacity. If the complainant is a minor, his action shall not be barred if notice of claim is given on his behalf within three years after the occurrence or the infliction of the injury complained of; or, if the minor suffers from physical or mental incapacity that renders it impossible for him to give notice, his action shall not be barred if notice of claim is given on his behalf within six months after termination of the incapacity, or within three years after the occurrence or the infliction of the injury complained of, whichever is the longer period. The town may at any time request the appointment of a next friend to represent any person having a potential claim against the town and known to be suffering from physical or mental incapacity.

Division 2. Charter-Related Provisions.

Sec. 2. Purpose of act.

The purpose of this act is to revise the Charter of the Town of East Spencer and to consolidate herein certain acts concerning the property, affairs, and government of the town. It is intended to continue without interruption those provisions of prior acts which are consolidated into this act, so that all rights and liabilities that have accrued are preserved and may be enforced.

Sec. 3. Certain acts not repealed, modified or otherwise affected by this act.

This act shall not be deemed to repeal, modify, or in any manner affect any of the following acts, portions of acts, or amendments thereto, whether or not such acts, portions of acts, or amendments are expressly set forth herein:

(a) Any acts concerning the property, affairs, or government of public schools in the town of East Spencer.

(b) Any acts validating, confirming, approving, or legalizing official proceedings, actions, contracts, or obligations of any kind.

Sec. 4. Acts repealed by this act.

The following acts or portions of acts, having served the purposes for which they were enacted, or having been consolidated into this act are hereby repealed:

<u>Chapter</u>	<u>Laws</u>
45	Session Laws 1943
513	Session Laws 1949
1088	Session Laws 1949
852	Session Laws 1955
18	Session Laws 1959
891	Session Laws 1971

Sec. 5. Certain rights and interests not affected by this act.

No provision of this act is intended, nor shall be construed, to affect in any way any rights or interests (whether public or private):

(a) Now vested or accrued, in whole or in part, the validity of which might be sustained or preserved by reference to any provisions of law repealed by this act;

(b) Derived from, or which might be sustained or preserved in reliance upon, action heretofore taken (including the adoption of ordinances or resolutions) pursuant to or within the scope of any provision of law repealed by this act.

Sec. 6. Repealed and exhausted laws not revived by this act.

No law heretofore repealed expressly or by implication, and no law granting authority which has been exhausted, shall be revived by:

(a) The repeal herein of any act repealing such law, or

(b) Any provision of this act that disclaims an intention to repeal or affect enumerated or designated laws.

Sec. 7. Ordinances and resolutions of town continued in effect; pending proceedings not abated by this act.

(a) All existing ordinances and resolutions of the Town of East Spencer, and all existing rules or regulations of departments or agencies of the Town of East Spencer, not inconsistent with the provisions of this act, shall continue in full force and effect until repealed, modified or amended.

(b) No action or proceeding of any nature (whether civil or criminal, judicial or administrative, or otherwise) pending at the effective date of this act by or against the Town of East Spencer or any of its departments or agencies shall be abated or otherwise affected by the adoption of this act.

Sec. 8. Severability.

If any provision of this act or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of this act which can be given effect without the invalid provision or application, and to this end the provisions of this act are declared to be severable.

Sec. 9. Conflicting laws repealed.

All laws and clauses of laws in conflict with the provisions of this act are hereby repealed.

Sec. 10. Effective date.

This act shall be effective upon its ratification.

In the General Assembly read three times and ratified, this the 8th day of May, 1973.